



Spring Common Academy

American Lane

Huntingdon

Cambs.

PE29 1TQ

Head Teacher: Dr. Kim Taylor

School Telephone: 01480 377403

office@springcommon.cambs.sch.uk

www.springcommon.cambs.sch.uk

31 October 2017

Dear Parents/Carers

Lower School Parents' Evening - Wednesday 15 November

I am writing to invite you to attend the **Lower School Parents' Evening** on Wednesday **15 November** 2017 from 4.00pm to 7.30pm. This will be an opportunity to talk with your child's current class teacher.

I would be grateful if you would inform us what time would suit you and we will do our best to arrange this. Caroline Place (Assistant Head - Autism) and Leigh Aitken (Assistant Head Teacher) will also be available during the evening. Please indicate if you would like to see either of us in addition to your child's class teacher. If you would like to request an appointment to see the Head Teacher, please contact the school.

You can also make an appointment to see the following specialist teachers; Emma Quinn (Music), Beth Chapman (Art), Mike Gibbons (Science), Munfred Lewis and Tom Dougherty (P.E).

Please return the slip below as soon as possible and we will send you an appointment time.

Yours sincerely

Julia McIntosh

Deputy Head Teacher

Please return to your child's class teacher – your appointment time will be confirmed in the home/school diary.

I will / will not* be attending the School Parents' Evening on **Wednesday 15 November** (*please delete as appropriate)

I would prefer an appointment between (please circle)

4pm – 5pm

5pm – 6pm

6pm – 7pm

I would like to see..... (my child's class teacher)

and also (others)

Signed..... Parent/Carer of

Print name.....

