



## Friends of Spring Common Academy

American Lane, Huntingdon, Cambs. PE29 1TQ

Reg. Charity No. 1050508

### Ordinary Meeting held on Monday 11<sup>th</sup> July 2016 2 pm in the Staff Room

Present: Anne Aldred - Chairperson  
Jane Rowley - Treasurer  
Jillian Sanders  
Julia McIntosh  
Annie Welsh  
Janice Addison  
Zoe Steeden - Secretary

Apologies: Judith Ledwith  
Louise Anderson

1	Minutes of the last meeting were read by Anne. Amendment made to Treasurers Report to reflect all agreed to add Julia as signatory and correct spellings of Stanward Trust and Simon Paynter. Minutes corrected signed as correct.	Anne Zoe
2	Summer Disco 6.30 - 8.30  89 Tickets sold, space available. Julia to resend flyer out. Jillian to update Facebook page. Jillian to check with Dawn if she can open shop for refreshments. If unavailable purchase our own and sell as before (29 cans, 30 crisps, 30 choc bars). Table cloths required tables 2m in lengths 10 tables. Source novelties, balloon etc for evening but not bubbles! Jane and Anne available from 4.30 to set up.	Julia Jillian  Zoe

3	<p><b>Bank Mandate</b></p> <p>Bank mandate to be completed and signed. Signatures made at end of meeting. Julia to take to bank.</p> <p>£400 went to school to for summer trips (hire of coach)</p> <p>£555.00 spent on Musical Instruments - £300 still left to spend.</p> <p>Check needs to be signed for Chimes, Ester has invoice in Finance Office.</p> <p>£92.26 donation from Co-op Funeral Services on behalf of former TA Maureen Brown.</p> <p>Bingo raised £237.80</p> <p>Pret a portrait monies not received. Cheque resent with correct name, checking with Finance Office to see if received.</p>	<p>Julia, Zoe, Jane</p> <p>Jane/Anne</p> <p>Jane/Anne</p>
4	<p><b>Bingo</b></p> <p>Last Bingo session held for this year 2016. To review in 2017. Possible help from MenCap with a joint venture of support from staff with access for members. Anne to update.</p>	<p>Anne</p>
5	<p><b>Future Events - Autumn Fayre - Friday 14 Oct</b></p> <p>Table Top Sale, Stalls contact sellers, crafts and games. Planning meeting proposed for Thur 11 Aug, 7 pm, Barley Mow Hartford. Jillian Flyers &amp; Facebook - PR. Janice possibility of obtaining pumpkins. Staff to be encouraged to participate.</p> <p>Car Boot sale discussed after lack of interest, proposed later start and promoting to include community to book pitch for future event.</p>	<p>All</p>
6	<p><b>AOB</b></p> <p>Discussion took place on our remit, with the need to formalise what we spend money on. Also how to promote ourselves within school. Jillian to look at a Friends email address which Jane was happy to monitor. Anne to seek to speak at Staff</p>	<p>Anne/Julia</p> <p>Jillian</p>

	<p>Training Day to raise awareness. Jillian to help with PR on School Website and Facebook Page to promote FOSCA. Pidgeon holes suggested for Friends with requested to go via Deputy for suitability.</p> <p>After School Club - request for bike and sensory play equipment. Discussion on cost of bike to be used only by after school club. Decided to fund £150 towards sensory equipment. Larger items to be funded maybe via Waitrose scheme.</p>	<p>Anne</p> <p>Julia</p> <p>Anne</p> <p>Jane</p>
7	<p>Date of Next Meeting</p> <p>Monday 3 October at 2pm Training Room</p>	