



**Spring Common Academy**

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Cambs.  
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31 October 2017

Dear Parents/Carers

**Upper School Moving on Evening Wednesday 15 November 2017**

I am writing to invite you to attend the **Upper School Moving on Evening** on 15 November from 6.00pm – 8.00pm in the Upper School Hall (combined with Parents Evening). This will be an opportunity to talk with your child's current class teacher, and if your child is in Year 9 or above, you will also be able to find out how to prepare your child for transitions to adulthood. This is an information evening where you and your child can meet the Additional Needs Pathway Adviser, and representatives from Colleges of Further Education, Training/Social Enterprise providers, Social Care Services and various other organisations who are only too pleased to answer individual questions about all aspects of preparing for adulthood. This is a very informative and useful evening; so do please attend as it is never too early to explore future options.

Please see attached 'Moving on' booklet for parents of children in years 9-14. This booklet is designed to help you prepare for this event and plan for the future.

I would be grateful if you would inform us what time would suit you and we will do our best to arrange this. Julia McIntosh (Deputy Head Teacher), Assistant Head Teachers - Leigh Aitken and Caroline Place (Autism) will also be available during the evening. Please indicate on the reply slip if you would like to see any of us in particular. If you would like to request an appointment to see the Head Teacher, please contact the school. Judith Ledwith (Post 16 Preparing for Adulthood Manager) will not be available for individual appointments, but will be in the Hall to discuss and answer questions.

You can also make an appointment to see the following specialist teachers; Emma Quinn (Music), Beth Chapman (Art), Munfred Lewis (P.E), Tom Dougherty (P.E) and Mike Gibbons (Science). I am also available either for individual appointments or a drop in.

Please return the slip attached as soon as possible and we will send you an appointment.

Yours sincerely

Simon Paynter  
Assistant Head Teacher

Judith Ledwith  
Post 16 Preparing for Adulthood Manager



**Please return to your child's class teacher**

I will / will not\* be attending the Moving on Evening on Wednesday **15 November 2017**  
(\*please delete as appropriate)

I would prefer an appointment between (please circle)

6pm – 7pm                      7pm – 8pm

I would like to see..... (my child's class teacher)

and also ..... (others)

Signed..... Parent/Carer of .....

Print name.....

*Your child's teacher will confirm your appointment time in the Home/School Diary*

