



FRIENDS OF SPRING COMMON ACADEMY

AGM Meeting

Monday 27 November 2017 – 1.45pm

Present: Julia McIntosh, Jillian Sanders, Deb Wurf, Rachael Fearing, Zoe Steeden, Janice Addison

COMMITTEE ELECTIONS

CHAIR

Co-Chair Deb Wurf proposed by Jillian, seconded by Julia McIntosh

Co-Chair Jillian Sanders proposed by Deb Wurf, seconded by Julia McIntosh

VICE CHAIR

It was felt that no Vice Chair was needed as Deb and Jillian would work through the role together

TREASURER

Rachael Fearing proposed by Deb Wurf, seconded by Jillian Sanders

SECRETARY

Zoe Steeden proposed by Jillian Sanders, seconded by Deb Wurf

COMMITTEE

At present there are no permanent people able to commit to this role but we have a few names of long standing and willing volunteers to support with events, happy to be called upon as necessary.

GENERAL DISCUSSION

- After a year of non-activity a decision needed to be made as to whether the group could sustain its status or if it should fold: after much discussion everyone agreed to try for one more year in 'Caretaker' mode
- Recruitment campaigns need to take place alongside events: it is usual for parent/carers to run a school PTA group. However, as a special school there is an understanding of how difficult it may be for parents to offer support alongside their caring roles.
- After a year of non-fundraising and administrative difficulties Friends were unable to give classes funds towards a Christmas party, the cost of which is almost £1000.00. If Friends are to continue that level of commitment, support from people within the school community needs to be forthcoming.
- During 'Caretaker' mode, FOSCA would run 3 discos (one per term) and an Easter Egg Hunt: discos were always very well attended, gave great opportunity for families to meet, needed minimal input, organising and staffing for the event - fundraising from discos raised a small amount of money.
- Coffee mornings haven't picked up: more publicity needed to try and bring in new parent/carers. It was suggested that a trial 'fundraising' drop in coffee morning take place once per half term/term

using a similar format to the hugely successful Macmillan coffee morning (only open to parent/carer and children in upper school) . Further discussion to follow at next meeting.

FUTURE DATES

NEXT MEETING – MONDAY 8 JANUARY 2018 @ 1.45PM

VALENTINE DISCO – THURSDAY 8 FEBRUARY 2018 @ 6.00PM

EASTER EGG HUNT – THURSDAY 29 MARCH 2018 @ TBC

ACTION	WHO
ACCOUNTS - auditing	RACHAEL
PTA LIABILITY INSURANCE – renewal required	RACHAEL
SIGNATORIES – enquire with bank who the current signatories are. Update details to new members: Deb, Rachael and Julia	DEB/RACHAEL
ADMINISTRATION PAPERWORK – source Charities Commission paperwork etc from former Chair	DEB
STOCK – Friends cupboards need sorting	JILLIAN & DEB
PUBLICITY – AGM Minutes on FOSCA and website. Flyer introducing new Committee	JILLIAN
FACEBOOK GROUP ADMINSTRATOR –Seek additional support for Facebook Group	JILLIAN