

## **Friends of Spring Common Academy**

Meeting

13<sup>th</sup> December 2016

**Present:** Julia, Rachel, Annie, Deb, Amy , Claire, Janice, Jayne

**Apologies/unable to attend:** Zoe Steeden, Maria Weaver, Anne Aldred, Louise Anderson, Jo Miles, Jillian Sanders

### **Election of new Officers:**

**Chair-** Amy Clarke, proposed by Janice, seconded by Annie. Elected (will be supported in role by Maria)

**Vice Chair** – Deb Wurf, proposed by Jayne, seconded by Janice. Elected.

**Treasurer** – Rachel Fearing, proposed by Jayne, seconded by Deb. Elected.

**Secretary** – Zoe Steeden, proposed by Annie, seconded by Julia. To be confirmed as not present.

### **Discussion Points of meeting:**

Amy would like to attract more parents and get them involved in the activities of Friends and interested in fundraising. She has experience of raising funds and applying for grants in her role as chair of Little Miracles.

She is also keen to get ideas from staff and the pupils through the school council

Julia and Jayne explained some of the activities which had been tried in the past. Summer and Winter fairs used to be held every year and could raise up to £1500. Discos were held more as social events than fundraising, but they raise around £200 for little effort. We have had donations from individuals and groups and from larger organisations such as Lloyds Community Fund, Freemans and Luminus. Raffles were also successful in the past, but we have no lotteries licence at present and the PTA subscription has also not been renewed.

Friends have funded various equipment around the school as well as activities.

One way to get parents more involved is the Facebook Page which is still relatively new.

Amy suggested sending out a leaflet in the New Year. She would like to investigate fundraising for a major project.

She is aware that Tesco will give a grant for up to £5000 for outdoor equipment. Lower School would like some new markings on the playground and KS3 need things to do on their play area.

Jayne raised the issue of new signatories which will be required for the bank account. There are 2 required to sign – currently Jayne and Anne. It was suggested this is changed to Amy, Deb and Julia.

Jayne will change the officers and trustees for the Charities Commission.

There are 2 Friends cupboards in Upper and Lower School. The keys are kept in the office.

There is a parents coffee morning group who meet on a Monday morning in the shop. It would be good for Friends to become more involved with this and perhaps look to get in some speakers.

**Actions:**

Amy to contact Jillian re Logo. She will send out flyer in the new year to attract more people.

There will be a Valentines Disco. This needs more structure and activities to keep children's interest.

Annie is happy to help with Bingo if we want to start again.

Jayne and Rachel will meet about the finances.

Next meeting: Monday 9<sup>th</sup> January at 10.00 am.