SEPTEMBER 2021



RISK MANAGEMENT ASSESSMENT



HORIZONS EDUCATION TRUST, AMERICAN LANE, HUNTINGDON, CAMBRIDGESHIRE. PE29 1TQ

Educational Setting	Spring Common Academy
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)
Completed by & Date	21.05.2020, updated for September 2020 opening 07.07.2020, updated 23.02.2021, 17.05.2021 from advice 10.05.2021 Updated for September 2021 opening on 21.07.2021
Review Date	11.06.2020 – updates 25.06.2020, 07.07.2020, 02.11.2020, 07.12.2020, 05.01.2021, 23.02.2021, 17.05.2021

What are the hazards?	Who might be harmed and <i>how</i> ?	What are you doing already?	Additional measures	Action by whom?	Action by when?	Done
		PREVENTION	OF INFECTION			
Transmission of virus through	Staff and pupils	 Prevention - Control 1 Ensure good hygiene for Everyone Ensure everyone is advised to clean their hands thoroughly and more often than usual. It is particularly important to wash hands: After coughing, sneezing and blowing nose Before eating or handling food After coming into contact with surfaces touched by many others such as handles, handrails and light switches. 	Training for staff. Supervise pupils using hand sanitiser to ensure used appropriately. Storage of sanitiser away from pupils if risk assessed. Support for pupils with complex needs. Staff working with pupils who spit uncontrollably or who use saliva as a sensory stimulant, may want more opportunities to wash their hands.			

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		 After coming into contact with shared areas such as kitchens and bathrooms When returning home. Soap and water or hand sanitiser – readily available. Incorporated in timetables and lesson 	Risk assess pupils who spit or use saliva as sensory stimulant.			
		plans. Specific teaching and posters for pupils. Ensure good respiratory hygiene by	Tissues and bins with lids			
		 promoting the 'catch it, bin it, kill it' approach. Face coverings All transport staff and young people aged 11 and over to wear face coverings unless exemption agreed. 	available. Support for pupils to follow guidance. Specific teaching and posters.			
		Visitors to the site continue to wear face coverings in crowded areas.				
		Ensure individuals wear the appropriate PPE where necessary. (Face coverings are not classified as PPE)	Check levels of PPE and re- order as required.			

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		Staff to wear PPE as outlined in care plan and/or risk assessment. PPE to be worn if a pupil becomes ill with Covid-19 symptoms if 2m distance cannot be maintained. Follow care plan for AGP (aerosol Generating Procedure) and appropriate PPE.				
Transmission of virus through touching surfaces		 Prevention - Control 2 Maintain appropriate cleaning regimes. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents. The school should consult with their cleaning contractor or their inhouse cleaning team to arrange a deep clean may be appropriate before staff and pupils return to school. All staff need to take reasonable steps to ensure the standards of cleanliness are at the appropriate level to maintain a duty of care for 	Refresher training for cleaners and caretakers. Monitoring of cleaning routines. Monitor COSHH risk assessment and identify appropriate PPE. Staff to read data sheets for cleaning products. Staff to check availability or sanitiser, soap and virucidal cleaner and replace.			

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		 colleagues, pupils and agreed visitors. More frequent cleaning procedures in place across the site using disposable cloths or wipes, particularly in communal areas and at touch points including: Taps and washing facilities, Toilet flush and seats, Door handles and push plates, Handrails on staircases and corridors, Lift and hoist controls, Machinery and equipment controls, All areas used for eating must be thoroughly cleaned at the end of each break, including chairs, door handles, vending machines and payment devices, Telephone equipment, Keyboards, photocopiers and other office equipment, classroom desks and chairs, toys, IT equipment. Waste: Relocate waste bins to key strategic positions both in school buildings and in external areas that are in 	 Staff to ensure they wear protective gloves and or wash hands immediately after carrying out this 			
		 Toilet flush and seats, Door handles and push plates, Handrails on staircases and corridors, Lift and hoist controls, Machinery and equipment controls, All areas used for eating must be thoroughly cleaned at the end of each break, including chairs, door handles, vending machines and payment devices, Telephone equipment, Keyboards, photocopiers and other office equipment, classroom desks and chairs, toys, IT equipment. Waste: Relocate waste bins to key strategic positions both in school buildings 	protective gloves and or wash hands immediately			

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		 Bins should be emptied daily or consider more regularly. Double bagging of any hazardous or contaminated waste following government guidance. This must be kept for 72 hours or until a negative test result is known. If negative this can go into normal waste. Clinical waste disposal 				
Airborne transmission.	Staff, pupils and visitors.	Prevention – Control 3 Keep occupied spaces well ventilated. Natural ventilation – open windows (in cooler weather windows opened just enough to provide constant background ventilation and opened more fully during breaks). Open internal doors. Open external doors if not fire doors and where safe.	Rearrange furniture to avoid drafts. Allow additional, suitable clothing. Heating used to ensure comfort levels maintained. Check for any poorly ventilated sites.			
Public Health advice	Staff and pupils	Prevention - Control 4 Follow public health advice on testing, self-isolation and managing confirmed cases of Covid -19.	Where a lateral flow test gives a positive result the pupils or staff member must request a PCR test for confirmation and should self-			

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		Symptomatic and PCR positive cases still need to isolate. Chool should continue to report positive cases to the local authority using the short form. Contacts who are double vaccinated (more than 14 days prior to contact) and children under 18 do not need to isolate – advised to take PCR test. They can come into school while awaiting the results if asymptomatic. Children under 5 – only need a test if it is a household contact. School can request LA support using support request form if number of PCR positive cases among children and staff who have mixed closely: Increases rapidly 2 cases for specials schools 10% Single hospitalisation of death due to Covid.	isolate until the result is known.			
		If symptoms develop in school, pupil or staff member should wait in a room away from others to be collected. If an adult needs to be present and 2m				

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		distance cannot be maintained they should wear appropriate PPE. This room should be thoroughly cleaned when person has left.				
		Asymptomatic testing				
		Testing remains important to reduce risk of transmission within the school. We will follow advice on local circumstances and may introduce further guidance.				
		In September tests offered to staff and on first day for secondary pupils.				
		Staff should continue twice weekly testing until end of September when this may be reviewed.				
		Confirmatory PCR test				
		Staff and pupils with positive LFT should self-isolate and then get PCR test. Whilst waiting for result individual should self-isolate.				
		If PCR test taken within 2 days of LFT and is negative, LFT is overridden and staff or pupil can return (as long as no symptoms).				
		Pupils and staff with negative LFT can continue to attend the school.				

			whom?	when?	
	Admitting pupils back to school Pupil with symptoms should not be admitted to the school. If parents insist on pupil attending school, Head of School can override the decision and refuse admission, taking local and PHE advice.				
Staff, pupils and visitors	Prevention - Control 5 (This control may be switched on as part of outbreak management plan if there is high transmission of the virus in the local area and the school has been advised to do this by PHE or Test& Trace)	Follow protocol: Pupils, students and staff must not come into the setting: • If they have one or more Covid-19 symptom • A member of their			
	Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the setting (When an individual has had close contact with someone with coronavirus Covid-19 symptoms they do not need to go home to self-isolate unless: • the symptomatic person subsequently tests positive • they develop symptoms themselves • they are requested to by NHS	 household or support bubble has Covid-19 symptoms They are required to quarantine They have had a positive test. They must immediately cease to attend for at least 10 days from the day after start of symptoms or test date of positive test. Follow protocol for suspected 			
I	pupils and	Pupil with symptoms should not be admitted to the school. If parents insist on pupil attending school, Head of School can override the decision and refuse admission, taking local and PHE advice.Staff, pupils and visitorsPrevention - Control 5 (This control may be switched on as part of outbreak management plan if there is high transmission of the virus in the local area and the school has been advised to do this by PHE or Test& Trace)Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the setting(When an individual has had close contact with someone with coronavirus Covid-19 symptoms they do not need to go home to self-isolate unless: 	Pupil with symptoms should not be admitted to the school. If parents insist on pupil attending school, Head of School can override the decision and refuse admission, taking local and PHE advice.Follow protocol: Pupils, students and staff must not come into the setting:Staff, pupils and visitorsPrevention - Control 5 (This control may be switched on as part of outbreak management plan if there is high transmission of the virus in the local area and the school has been advised to do this by PHE or Test& Trace)Follow protocol: Pupils, students and staff must not come into the setting:Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the settingFollow protocol: Pupils, students and staff must not come into the setting:(When an individual has had close contact with someone with coronavirus Covid-19 symptoms they do not need to go home to self-isolate unless: • the symptomatic person subsequently tests positive • they develop symptoms themselves • they are requested to by NHSFollow protocol: Pupils, students and staff must not come into the setting:Image: Physical data data data data data data data da	Pupil with symptoms should not be admitted to the school. If parents insist on pupil attending school, Head of School can override the decision and refuse admission, taking local and PHE advice. Follow protocol: Staff, pupils and visitors Prevention - Control 5 (This control may be switched on as part of outbreak management plan if there is high transmission of the virus in the local area and the school has been advised to do this by PHE or Test& Trace) Follow protocol: Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the setting • If they have one or more Covid-19 symptom (When an individual has had close contact with someone with coronavirus. Covid-19 symptoms they do not need to go home to self-isolate unless: • They are required to quarantine (When an individual has had close contact with someone with coronavirus. Covid-19 symptoms they do not attend the setting • They have had a positive test. • the symptomatic person subsequently tests positive • they develop symptoms they do not red to at least 10 days from the day after start of symptoms or test date of positive test. • they are requested to by NHS Follow protocol for suspected	Pupil with symptoms should not be admitted to the school. If parents insist on pupil attending school, Head of School can override the decision and refuse admission, taking local and PHE advice. Prevention - Control 5 Staff, pupils and visitors Prevention - Control 5 (This control may be switched on as part of outbreak management plan if there is high transmission of the virus in the local area and the school has been advised to do this by PHE or Test& Trace) Follow protocol: Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the setting If they have one or more Covid-19 symptom (When an individual has had close contact with someone with coronavirus: Covid-19 symptoms they do not need to go home to self-isolate unless: the symptoms they do not need to go home to self-isolate unless: the symptoms they do not need to go home to self-isolate unless: they subsequently tests positive they develop symptoms they do not need to go home to self-isolate unless: they develop symptoms they do not need to go home to self-isolate unless: they develop symptoms they do not need to guarantice They have had a positive test. They must immediately cease to attend for at least 10 days from the day after start of symptoms or test date of positive test. they are requested to by NHS Follow protocol for suspected Follow protocol for suspected

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		 They have tested positive from an LFD test.) 	and inform Local Authority of positive tested cases. Do not accept entry to school to anyone tested positive within last 10 days.			
Transmission of virus through contact.	Staff, pupils and visitors	Prevention - Control 6 This control will cease but may be switched on if there is high transmission of the virus in the local area and the school has been advised to do this by PHE or Test & Trace				
		Consider how to minimise contact and maintain social distancing wherever possible. Reduce number of contacts between pupils and pupils, pupils and staff, staff and staff. Maintain distance where possible and form bubbles. (Younger pupils and those with complex needs will not be able to maintain social distancing and it is acceptable for them not to distance within their group).	Leaders try not to move between bubbles, while being able to respond to requests for support. Limit specialist teaching and support where social distancing cannot be maintained. Plan for reintroduction of specialist teaching. Review lunch rota to maintain integrity of bubbles.			

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		Grouping pupils -Consistent groups or bubbles that do not mix. Minimise size of bubbles while maintaining quality and breadth of teaching and access for support. Limit interaction, sharing of rooms and social spaces, Classroom - consider changes to seating arrangements to avoid face to face contact. Sit side by side with distancing, facing forward. Avoid creating busy corridors or entrances and exits. Stagger break and lunchtimes. Allocate staff break-out spaces to avoid mixing of bubbles where possible. Plan arrival at and leaving the setting. Limit visitors to setting. Arrange visits out of school hours where possible. Professionals delivering specialist provision can return during school day on arrangement with school.	Encourage pupils to maintain distance and not touch others where they are able. Stagger beginning and end of day arrangements, while ensuring pupils do not have shortened day. Avoid gathering on site or at the gate.			

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		Equipment: For individual and very frequently used equipment such as pencils and pens, staff and pupils should have their own items. Classroom based resources, such as books and games, can be used and shared within the class bubble or small, consistent group; these should be cleaned regularly, along with all frequently touched surfaces. Resources that are shared between groups or bubbles, such as sports or art equipment should be cleaned frequently and always between groups, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different groups.	 All visitors to report to reception so record kept for rapid contact tracing. All visitors on site to wear face covering. Outdoor and playground equipment cleaned more frequently. Pupils should limit equipment they bring into the setting each day. Bags are allowed. Pupils can take books home – following rules on hand cleaning, cleaning of resources and rotation. 			
Support for pupils with medical needs and first aid requirements.	Staff and pupils	 Where there may be limited staff, the requirement to provide suitable first aid cover to all staff and students has been assessed with suitable first aid or paediatric first aid provided. Access to first aid facilities is maintained and the 	First aid 3 rd audit Updated list for additional training for first aid near to expiry date. First aiders allocated to bubbles.			

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		 school suitably stocked with first aid sundries. Staff or pupils with medical needs have been risk assessed and relevant consents are in place before children are permitted into school. Staff have been trained in the use of medications and increased level of control applied, to include the use of PPE if required. Review of the First Aid policy to include consideration of the risk of infection of covid-19. Schools will outline the specific medical needs of their cohort and seek appropriate support/advice/training from community nursing services. 				
Staff/Pupils previously on the CEV Shielded patient list.	Staff and pupils	 All CEV persons will be on the NHS shielded patient list. All children and young people under the age of 18 should no longer be considered CEV and will be removed from the Shielded Patient List. For a very few individual children specific clinical advice may be given and this should continue to be followed. Immunocompromised staff and pupils should be subject to risk assessments which may be reviewed if the school is being considered under the contingency framework. 	Review risk assessments Staff who are on the clinically extremely vulnerable shielded patient list to have updated risk assessment Risk assessment for immunosuppressed pupils Meet staff individually to discuss any issues or concerns and update operational guidance.			

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		 Covid-19 vaccination programme: 16-17 yrs - 1 dose 12-15 yrs at increased risk of serious covid-19 disease- 2 doses 8 weeks apart 12 - 15 yrs living in households with immunosuppressed individuals - 2 doses 8 weeks apart. No vaccine is 100% effective even if you have all doses and people should continue to follow advice. 				
Travel and Quarantine		 All pupils and staff travelling to England following travel to other countries must adhere to the travel legislation and updates to government travel advice. Parents traveling abroad should bear in mind the impact on their child's education of any requirement to quarantine or isolate on their return. 				
Contractors	Contractors	 All contractors must provide a suitable and sufficient risk assessment for the activities they carry out which must include covid-19 protective measures. All contractors will be provided with the School's operating guidance. All planned/reactive maintenance to be carried out during out of hours unless an emergency. 	Planning schedule for works and access. Plans circulated and protective measures information circulated in advance / on arrival. Site Health and Safety team check on site reports			

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Property Compliance	Staff and pupils	The school has ensured that relevant property statutory compliance checks have been	Follow guidance for visitors on site.			
Accident reporting Covid-19 incidents	Staff and pupils	 The Health & Safety Executive have recently updated <u>the Reporting of</u> <u>Injuries</u>, <u>Diseases and Dangerous</u> <u>Occurrences regulations (RIDDOR)</u> to include the requirement to report possible or actual exposure to the Covid-19 virus as a result of, or in connection with, a work activity. For further advice and guidance you should contact Health, Safety & Wellbeing Adviser. 	Training refreshed and accident reporting is part of staff induction. Health and Safety review and report provided to Exec Head for end of autumn term 2020			

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Mental Health and Wellbeing	Staff and pupils	 Schools to ensure DSLs have sufficient time to provide support to staff and children regarding any new safeguarding concerns. Managers to discuss with staff how to raise concerns and anxieties and who they can talk to. Staff to be involved in completing risk assessments. Staff to be kept updated so they feel involved and reassured. 	Develop strategy for mental health that links to school 'Stress and Wellbeing group'. Tab on website for concern/ anxious that goes to Safeguarding Lead to support out of hours, self-isolating or lockdown scenarios.			
Contingency framework Local outbreak of virus	Pupils, staff and wider communit y	 Describes principles of managing local outbreak of Covid-19: Measures settings should be prepared for Who can recommend measures and where When measures shold be lifted How decisions are made. School reports and liaises with Local Authority DfE helpline 0800 046 8687 option 1 for further advice.	Protocol prepared for tested positive case and bubble lists of close proximity			

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Extremely high Risk of high level of COVID 19 virus transmission in local community.	Pupils, staff and wider communit y	 Local Authority or PHE may advise school closure due to new 'Contingency framework' measures if there is extremely high rate of transmission in the local area. 	Consult and follow Local Authority advice when/if contacted and inform Trustees as part of communication protocol in addition to parents and staff.			
Swimming Pool	Staff and pupils	 Risk assessment and operating guidance training for staff in place. Will need to update if new guidance emerges for Jan 2021 Lockdown. 	Swimming pool risk assessment to be completed in discussion with staff and LA adviser prior to opening.			
		 Returning to the pool – swimming pools 21 August 2020 and after 2nd lock down ending 2 December. Lead person accountable for Covid 19 protective measures per swimming session and reports back any issues to Head of School. Teaching staff should ensure they set example and support pupils to follow government guidance on social distancing and handwashing, 	PWTAG technical note 'Disinfecting Coronavirus (TN 44) dated 21.11.2020. Ensure sufficient cleaning and hygiene supplies in pool area. Cleaning schedules			

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		 Avoid contact between bubbles. Provide time between groups for cleaning requirements as per PWTAG note 44. Life guard qualification per session. Normal operating procedures (NOP) and Emergency action plan (EAP) Bather load and staff to pupil ratios and pool layout planned prior to swim session. (Scotland advise is 6m2 per bather for pools) PWTAG technical note 45: Cleaning surfaces significantly reduces risk of viruses after 72 hours. Plastic – 72 hours, stainless steel and glass is 48 hours, cardboard and wood is 24 hours and copper 4 – 8 hours Regular cleaning: Public areas with minimal pass through can follow usual cleaning regime daily. Frequently touched surfaces clean twice daily and when contaminated with secretions, excretions or body fluids. All surfaces touched by pupils or staff must be cleaned and disinfected including objects visibly contaminated by body fluids bathrooms and changing areas. 	Follow PE Adviser recommendations linked to size of pool/ hydrotherapy pool. Safe water checks prior to reopening in Nov 2020 and monthly checks. TN 44 'Disinfecting Coronavirus' 21.11.2020. Staff training for cleaning operatives and staff involved in cleaning. cleaning risk assessments and operating procedure			
		 reduces risk of viruses after 72 hours. Plastic – 72 hours, stainless steel and glass is 48 hours, cardboard and wood is 24 hours and copper 4 – 8 hours Regular cleaning: Public areas with minimal pass through can follow usual cleaning regime daily. Frequently touched surfaces clean twice daily and when contaminated with secretions, excretions or body fluids. All surfaces touched by pupils or staff must be cleaned and disinfected including objects visibly 	 pool. Safe water checks prior to reopening in Nov 2020 and monthly checks. TN 44 'Disinfecting Coronavirus' 21.11.2020. Staff training for cleaning operatives and staff involved in cleaning. cleaning risk assessments 			

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Hydrotherapy pool - additions		 Ensure pool users do not come into direct contact with chlorinated surfaces when wet. Clean after every group. Encourage use of plastic over shoes to reduce pollution being introduced. (usual practice) Use mop heads that are disposable or can be washed at 60C or disposable cloths or paper using disinfectant that is effective against enveloped viruses. Disposal by double bagging in waste leave for 24 hours and disposal into communal waste after 72 hours. Disposal of any PPE gloves, aprons in double bagging after 72 hours. Clean systematically from cleanest areas to dirtiest areas so that debris can fall and be cleaned off. Wash hand basin drains may become contaminated with bacterial pathogens so should be cleaned downwards from taps to drain then cloths changed and disposal. Pool surrounds – Take care not to get disinfectant into the pool or combine with free chlorine residual. Check cleaning residues go to waste water drain not pool overflow channel. SELV or battery operated scrubber dryer floor cleaning machine will put down cleaning solution, scrub surface and dry afterwards. 				

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		 Do not disinfect stainless steel or similar metal fittings and surfaces as this may cause pitting and corrosion. Instead wipe with alcohol wipes twice daily. Any fitting washed continually by pool water will not require further disinfection. Wash first with soapy water detergent before disinfection and rinse off the disinfection and leave surfaces to air dry. Solution of chlorine or bleach should be applied to dirty areas so that the dirt will use up some of the available chlorine as it is oxidised so the amount to activate virus is reduced before the disinfection rinse off. Alcohol hand cleansers may be used or wipes but must contain 70% isopropyl alcohol or 60 % ethyl alcohol by volume to inactivate viruses. All chemical solutions need to be added to COSSH register of hazardous substances and fire risk register. Cleaning regime between groups/individual and deeper clean between bubbles. Pupils to clean hands on entry and shower before entering the pool and after use. Limit number of pupils using pool according to bather load capacity. 	Fire risk register - hazardous substances list and storage.			

hazards?	Who might be harmed and <i>how</i> ?	What are you doing already?	Additional measures	Action by whom?	Action by when?	Done
		 Cleaning of buoyancy aids - 1 hour in chlorine solution 100mg /1 then rinsed. Maintenance of pool disinfection - All pool bathers must shower before entering the pool. Free chlorine reserve in the pool water should be readily available to reduce cross infections between bathers by pathogens in the water. (PWAG Nov 2020 update on disinfection TN 44) ATACP recommendations for hydrotherapy pools - 7 July 2020 Screening before use of hydrotherapy pool to avoid contraindications as good practice for aquatic physiotherapy. High temperature that means pupil feels hot to touch on chest or back. New continuous cough for more than 1 hour or 3 or more coughing episodes in 24 hours Loss of change to sense of taste or smell No contact with someone with Covid 19 symptoms Instruction or treatment from poolside 2m distance to minimise risk of Covid 19 virus. School to undertake risk benefit analysis to determine if hands on treatment or instruction for special needs and disabled pupils is required. 	Swimming teacher / teaching staff to check prior to entry to all pool areas.			

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		 PPE will be considered on a case by case basis. If therapist in water needs to submerge and instructed to wear face mask then face mask is not practical. If a face mask gets wet it will need to be replaced. 2m social distancing within pool/ changing room and poolside. Comply with infection prevention and control guidance by PHE, NHS and PWTAG. ATACP standard is at least two members of emergency evacuation trained staff at pool area. 	Risk benefit analysis on case by case basis if assistance required by staff inside the pool. Adequate supply of PPE if assessed. Follow up on face to face guidance for staff training view: <u>www.csp.org.uk/system/files/ publicationfiles/face to face Engalnd webversion Final.pdf</u> Yes checked			
		 Follow CPR procedures as trained annually. 	Staff ratios discussed with PE Adviser and approved by Head of School and are part of bather load in the water,			
		 After each pupil all areas must be cleaned including hand rails, benches, shower beds, hoist equipment and any walking aids as per PWTAG technical note 45. Mechanical ventilation should operate on 100% fresh air with no re- circulation 	CPR training log (Review Jan 2021)			

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		 Hoists and slings tested including loler testing. 	Building maintenance checks log. (Nov 2020)			

New guidance September 2021:

- 1. Coronavirus Update to all early years, children's social care, schools and further education providers 26 August
- 2. September Opening Covid 19 update Cambridgeshire and Peterborough Local Authorities.

New guidance July 2021:

- 1. Evidence in protecting people who are CEV 20 July 2021
- 2. How to stay safe and help prevent the spread 19 July 2021
- 3. Covid-19 cleaning non-healthcare settings outside the home updated 19 July 2021
- 4. SEND and specialist settings: additional Covid-19 operational guidance (applies after Step 4) updated 19 July 2021
- Evidence for schools Coronavirus (Covid-19). What school leaders, teachers and school staff need to do during the coronavirus outbreak – updated 19 July 2021

New guidance November:

- 1. 'Guidance for full opening: Special schools and other specialist settings' dated 20 November 2020
- 2. 'Covid 19 Winter plan summary' dated 23 November 2020

Useful Guidance

- 1. The Government Guidance for implementing protective measures in educational and childcare settings can be found <u>here</u>
- 2. The NASUWT has also produced a useful checklist for reopening of schools that can be found <u>here</u>.
- 3. CLEAPSS <u>Guide to doing practical work in a partially reopened</u> <u>school Science</u>
- 4. CLEAPSS <u>Guidance for science departments returning to school</u> <u>after an extended period of closure</u>
- 5. Conducting a SEND risk assessment during the coronavirus outbreak guidance can be found <u>here</u>
- 6. COVID-19: guidance on supporting children and young people's mental health and wellbeing can be found <u>here</u>
- Guidance for full opening: special school and other specialist settings (2nd July 2020). Gov.uk
- 8. HSE 'What to include in your Covid-19 risk assessment'. Health and Safety Executive
- 9. 'A guide to NHS Test and trace in Cambridgeshire and Peterborough' and 'Action to be taken by schools' (Version 5 June 2020)
- 10.Returning to the pool, Swim England published 20 August 2020
- 11.ATACP recommendations note 7 July 2020

12.PWTAG technical note 45 – revised 3 July 2020.

13.PWTAG technical note 44 – (Disinfecting Coronavirus) 21.11.2020

Transport Arrangements: (need to refer to guidance)

To be agreed with Local Authority

- Travel providers clear about revised travel arrangements.
- Ensure adequate social distancing arrangements to and from school
- Ensure agreement to any changes to start and finish times
- Clarification that transport providers know not to work if they or a member of their household are displaying symptoms of coronavirus.
- Confirm that transport provider will be following hygiene rules.
- Agreement on risk reduction measures for children and young people with complex needs where social distancing cannot be maintained.

Policy agreed on 04.12.2020 and updated 22.07.2021

Signed on behalf of the Trustees : Kim Taylor

Committee: FPP