



MINUTES OF SPRING COMMON ACADEMY
ADVISORY GROUP MEETING

2.00PM FRIDAY 6th OCTOBER 2023

IN EBBT and TEAMS

FINAL

- Present: Alex Tomkins (AT) – Head Teacher
 Tabitha Smith (TS) – Staff Representative
 Helen Bradshaw (HB) – Parent Representative
 Kat Hinkins (KH) – Parent Representative
 Lorraine Driver (LD) – Clerk
- Apologies: Kim Taylor (KT) – Executive Head Teacher
 Sarah Buxton (SB) – Staff Representative
 Rae Goodwin (RG) – Staff Representative
 Claire Murphy (CM) – Community Representative
 Renee Stubbs (RS) – Community Representative

1	Welcome AT welcomed everyone to the meeting.	
2	Declaration of pecuniary interests AT informed the members he has found a community representative, Renee Stubbs, who is interested in being a governor at SCA and Prestley Wood. She will attend the next meeting in December. HB, KH and TS have filled out the Declaration of Pecuniary Interests Form. Action: LD to ask other members for their completed forms.	LD
3	To consider and consent to absence SB and RG could not get out of class due to staffing. CM was unable to attend and has sadly decided to resign as a community representative.	
4	To receive any notification of any other business None.	
5	Election of Chair AT asked the members if anyone would like to volunteer to be the Chair of the AAG for the year. HB stressed she does	

	not want to do it, AT said for other members to think about it and he will make a decision at the next meeting.	
6	<p>Learning Walk Feedback</p> <p>AT stated the Learning Walk was a general walk around as it was KH's first one. HB reported the only thing she noticed was in one of the classes there was some children inside, some were outside, and a few children were on their own. KH noticed there was a lot of stuff on the floor in this class too. AT explained he would follow this up.</p> <p>HB commented all the other classes seemed calm as always, and she recognised symbols were on display for communication. HB said she is always happy to come in another day and time to do another Learning Walk.</p>	
7	<p>Heads Update</p> <p>AT went through his report. He confirmed SCA may be asked by LA to take 3 or 4 extra children by the end of the year.</p> <p>AT reported our staffing is much better than other schools. Currently have 3 vacancies, 2 x teaching assistants and swimming teacher. SP is leaving at the end of the year and AT confirmed he is expecting to recruit internally so there is also an advert out for a teacher vacancy.</p> <p>Training – AT confirmed as a school we are moving over to Therapeutic Thinking Training.</p> <p>Covid – AT explained there are no rules for covid. If staff or pupils are unwell they are to be off school. No need to test or isolate.</p> <p>Finances – AT stated finances are tight, the trust is honouring the teacher pay award.</p>	
8	<p>School Development Plan</p> <p>AT went through the SDP.</p> <p>Understanding how children learn – metacognition project - this will have an impact on teacher knowledge and teaching strategies in the classroom.</p> <p>EYS – free flow environment of learning.</p> <p>Earwig – improve quality.</p>	
9	<p>Governor Monitoring Enquiries</p> <p>AT asked AAG members what they would like to focus on for meeting monitoring. HB said Therapeutic Practice. KH said Curriculum.</p>	
10	<p>Link role for year</p> <p>HB agreed to carry on with safeguarding role.</p>	
11	<p>Safeguarding Update</p>	

	All members have received the new KCSIE. AT asked HB to do Basic Safeguarding training with SP. Action: LD to send TEAMS invite. LD to send KH safeguarding video.	LD
12	School Curriculum Update AT showed the members a presentation on curriculum.	
13	Earwig There was a short discussion on the power of Earwig, it still has its teething problems but is proving to be a useful system recording assessment and providing evidence.	
14	Policies/documents to approve CP Policy – agreed. Sports Premium Report – AT confirmed he is recruiting next week for Swimming teacher. HB asked if any of the money can be used for the hoist. AT confirmed the hoist is going to be fixed. Action: AT to send letter to parents/carers informing them about the hoist.	AT
15	AOB Multi Skills Council AT explained a scheme which helps 'putting schools together'. It is where you contact local schools and get children from mainstream and special schools meet to learn more about each other. AT said it is good for special schools to be linked and have connections with other schools. Action: AT to send website around. HB said she remembers a few years ago this happened with Hunts Sports. Action: AT to speak with MuL. HB confirmed 'fishing for schools', SCA is top of the list as a partner school, and the grant should be rewarded in February. Health & Safety Report LA provided a report. AT stated the change in classes seems positive.	AT AT
14	Date of next meetings Friday 1 st December 2023 Friday 9 th February 2024 Friday 26 th April 2024 Friday 28 th June 2024 @ 2 pm	

Agreed by:

NAME: _____

SIGN: _____

DATE: _____