



MINUTES OF SPRING COMMON ACADEMY
ADVISORY GROUP MEETING

2.00PM FRIDAY 15TH DECEMBER 2023

IN EBBT and TEAMS

FINAL

- Present: Alex Tomkins (AT) – Head Teacher
 Rae Goodwin (RG) – Staff Representative
 Helen Bradshaw (HB) – Parent Representative
 Kat Hinkins (KH) – Parent Representative
 Lorraine Driver (LD) – Clerk
- Apologies: Kim Taylor (KT) – Executive Head Teacher
 Tabitha Smith (TS) – Staff Representative
 Rae Goodwin (RG) – Staff Representative
 Sarah Buxton (SB) – Staff Representative

1	<p>Welcome AT welcomed everyone to the meeting.</p> <p>AT announced the Mayor came to the Christmas Fair today and he informed AT that he has a fund pot which he divides between the schools in Huntingdonshire. The Mayor advised LD we need to have a PTA with a charity number. HB informed the FOSCA (Friends of Spring Common Association) had a charity number and was advised the account is still there but is dormant. Action: LD to speak with Finance.</p> <p>KH said about doing some fundraising in the new year.</p>	
2	<p>Declaration of pecuniary interests AT advised LD to make a note for Tara Mills' to be contacted in the New Year to see if she is interested in being a Parent Governor.</p> <p>KH and HB said they would spread the word.</p>	
3	<p>To consider and consent to absence TS – unwell. SB could not get out of class due to staffing.</p>	
4	<p>To receive any notification of any other business None.</p>	

5	<p>Xmas Fete Feedback</p> <p>HB – children running the fete were really enjoying themselves. They did really well. KH – very friendly and approachable.</p>	
6	<p>Heads Update</p> <p>AT went through his report; Pupil numbers – 210 – this is increasing to 215 in January 2024, due to tribunals, which means less places in September 2024. 16 leavers in July 2024. AT reported we have employed 5 TA's, which includes 1 x 1:1 funded. AT confirmed LA has been appointed Deputy Head. SB and TD appointed Assistant Head Teachers, with Tom being DSL. SB going to be based lower school, looking at behaviour systems. RG has been in 4 times and is coming in next week for 3 days for a handover.</p>	
7	<p>School Development Plan</p> <p>AT has updated the SDP. Earwig is continuing to work well. Trust Metacognition Project – RMA and SCA are getting together on the inset day in February. Therapeutic Thinking – replaces Team Teach – The reason for the change is because it is cheaper and local. AT showed a presentation explaining how it works (see attached). Team Teach was more focussed on physical interventions whereas Therapeutic Thinking is 80% focusing on how to reduce escalation and how to communicate. AT said we like to work towards looking at why they have these behaviours. KH asked if the presentation could be sent home. AT said it will be a good idea to send out when they know they have got it right. RG said in the 8 years she has worked at SCA she has never used Team Teach. Therapeutic Thinking gives us more opportunity to discuss the situations. RG stated it is much more useful.</p>	
8	<p>Safeguarding Update</p> <p>AT confirmed Rebecca Greig is doing the training for safeguarding lead so she will be DSL. He advised HB to meet with TD in Spring re Safeguarding. AT confirmed MyConcern has been monitored regularly since SP left. HB said she attended the Basic Safeguarding Training, on TEAMS and reported they only got half way through the slides – it wasn't proper training, and needed longer.</p>	
9	<p>Policies/documents to approve</p> <p>AT confirmed SB worked on Pupil Premium Strategy Statement – 68 pupils brings in under £80K, AT confirmed some money goes towards grouping, some goes on focussing needs, eg horseriding, mathswizz, MyLexia. RG stated</p>	

	<p>horseriding has been cancelled a few times a year, does that get taken into account. AT said this was a good question and he would find out.</p> <p>AT went through the new policies: Data Protection Policy, Data Retention Policy, and Privacy Notice for Visitors.</p>	
11	<p>AOB</p> <p>RG – lanyards – RG said at her last school they had a system: Red: should not be walking around school on their own Blue: DBS checked Green: Staff member Yellow: Contractor LD confirmed this system has been set up. RG said it would be a good idea to let teachers know and have posters around the school for pupils to see.</p> <p>Annual Governance Training Programme – LD informed the members that training is free as we pay for an annual subscription. KH said she attended the new governor’s course and said it was very informative and worth doing.</p>	
14	<p>Date of next meetings Friday 9th February 2024 Friday 26th April 2024 Friday 28th June 2024 @ 2 pm</p>	

Agreed by:

NAME: _____

SIGN: _____

DATE: _____