



SAFEGUARDING



Remember the 3 R's



RECOGNISE- Be alert to the signs and symptoms.
Look out for changes in pupil
behaviour/demeanour

REPORT- Speak to the DSL/DDSL without delay.
No concern is "too small"

RECORD- Ensure all concerns/ actions taken are
recorded on **MyConcern**. Recording on
MyConcern does not replace reporting a
concern in person

Who can help?



Tom Dougherty

Designated Safeguarding Lead (DSL)
tdougherty@springcommon.cambs.sch.uk

DDSL Safeguarding Team



Rebecca



Mandy



Sam



Kim

SG Trustee - Julie Perry
SG Parent Rep. - Helen Bradshaw

LADO- 01223 727967

LADO@cambridgeshire.gov.uk

NSPCC's Whistleblowing
help line - 0800 028 0285

FLOWCHART FOR RAISING SAFEGUARDING CONCERNS ABOUT A CHILD

The Local Authority
Designated Officer for
concerns about adults:

LADO@Cambridgeshire.gov.uk

Concern put in writing on a
safeguarding concern form

Hand concern form to named
DSL or DDSLs listed overleaf

Designated Safeguarding
Lead reviews concern and
makes a decision about next
steps

Decision made
to monitor the
concern

MONITOR

Relevant adult
asked to monitor
child and
feedback to the
DSL within an
agreed timescale

NSPCC
Whistleblowing
Helpline
0800 028 0285

Education
Support Helpline
08000 562 561

Decision made to
discuss the
concern informally
with parents/carers

DISCUSS

Once discussed
with parents
DSL may decide
to discuss
further with
parents, monitor
or refer to social
care

RECORD

DSL keeps concern form
in secure, confidential
safeguarding file

Decision made to
refer the concern
to social care

REFER

DSL may review
decision with
another senior
leader or the Head
and agree to refer
to social care

Contact Details
Social Care
Referrals:
0345 045 5203