

11th March 2024



Spring Common Academy

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Dear Parents/Carers

I hope this letter finds you and your family in good health and spirits. As we progress through the academic year, I wanted to take a moment to update you on some important changes we have made regarding our procedure on absences during term time (see updated request form attached).

The school has recently reviewed and updated our procedures in response to the emphasis placed on attendance by the government. We recognise the significance of regular school attendance in ensuring the continuous progress and achievement of our students. Consequently, we have reinforced our commitment to promoting a culture of consistent attendance to maximize the educational opportunities available to every child.

It is essential to highlight that the government's drive on attendance reflects a shared commitment to support each child's learning journey. Regular attendance not only enhances academic performance but also fosters social and emotional development, which are integral aspects of a child's education.

In line with our supportive approach to attendance, we have refined our process for requesting absences during term time. While we understand that there may be exceptional circumstances that necessitate time away from school, such as family emergencies or unavoidable appointments, we kindly ask parents to communicate such requests to the school in advance. This allows us to assess each situation individually and provide appropriate guidance and support where needed.

Should you have any questions or concerns regarding our updated procedure on absences, please do not hesitate to contact us.

Warm regards,

Tom Dougherty
Assistant Head Teacher and Designated Safeguarding Lead

Spring Common Academy is part of Horizons Education Trust

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