



MINUTES OF SPRING COMMON ACADEMY
ADVISORY GROUP MEETING

2.00PM FRIDAY 26TH APRIL 2024

IN EBBC

FINAL

Present: Rebecca Greig (RJG) – Head Teacher
Kim Taylor (KT) – Chief Executive Officer
Sarah Buxton (SB) – Staff Representative
Helen Bradshaw (HB) – Parent Representative
Kat Hinkins (KH) – Parent Representative
Nicky Gooden (NG) – Parent Representative
Billy Mollinson (BM) - Trustee
Lorraine Driver (LD) – Clerk

Apologies: Tabitha Smith (TS) – Staff Representative
Rae Goodwin (RG) – Staff Representative

1	Welcome	
2	Declaration of pecuniary interests None. RJG reminded all members on confidentiality.	
3	Apologies TS – phased return. RG - could not get out of class due to staffing.	
4	To receive any notification of any other business None.	
5	Check and amend minutes of last meeting Minutes were agreed. KT suggested when Staff Representatives are unable to attend meetings they advise if they have anything they want to raise.	
6	Learning Walk Feedback - EYS HB reported it is looking tired and needs a cash injection but it sounds like RJG has this in motion. NG said it would be good to have a rotation of resources.	

	<p>KT said on behalf of the Trust they would like SCA to have more equipment for EYS. BM asked how much the Trust has for this. KT said the school knows how much they have, so RJG just needs to order. BM stressed the Trust is in a financial state and from what he has seen today we are looking at a lot of money.</p> <p>KT confirmed the money has been accumulated from donations – RJG confirmed she has £45k and has spent £5k this week. RJG is happy she has enough money but will come back to the Trust if she requires more.</p> <p>RJG confirmed the Sensory Room needs more equipment – which would cost £12-15k – this needs to be a separate project.</p>	
7	<p>Heads Update</p> <p>215 on role – over pan by 6. LA have agreed 210 for September 2024. Admissions were agreed before RJG arrived. Slight spike in behaviour which was partly due to 4 classes having to accommodate 5 extra children.</p> <p>Admissions – RJG not agreed to take on any new students for September 24 – what previous head had agreed. Children coming in are not for EYS it is for other year groups. This is not ideal as there will be a gap. RJG has a plan and is looking at different possibilities. RJG is talking to Local Authority on Monday.</p> <p>New case officer, Kaye Wilson, Local Authority.</p> <p>KT said also seeking possibility of pupils who live closer to Alconbury will go to PWA. RJG said essentially there is a small no of places to go to PWA and this could create another space to do an EYS/Reception class. KT stated trying to achieve a uniformity of children in each of the age groups. Need a couple more teachers – we have recruited 2 x teachers this week.</p> <p>RJG reported she had 21 admission requests last week, 3 this week.</p> <p>Class lists for 24-25 have been drafted – worked out on the needs for each child, friendship groups.</p> <p>KT reported it is a systemic problem with the LA – have to make sure it is not detriment to the children. HB asked if the LA can make you take a child. RJG explained yes they can – and some go to tribunals. KT said the Trust can assist and help to support the head teachers and the school. NG stated it must be taking all your time up which takes you away from school. Relationship between PWA and SCA is very strong. KT said it would be nice for members of the AAG to go and visit the school and meet with PWA AAG.</p> <p>HB asked in the future if there is staffing problems, would there be capacity to help each other out – RJG no casual supply, but there has been a mobility clause that staff have signed. RJG confirmed SCA’s DSL is moving over but we have managed to get another DSL from another school within the Trust.</p>	

	Attendance – new DFE guidance – we will amend our policy. New DFE attendance ambassador. KT advised regarding behaviours, there was an impact when they moved the children around, in future, it should go to the governing board before to be agreed.	
8	<p>SDP 2024-2025</p> <p>RJG shared the draft SDP which is starting in September – leaving the current one running. RJG confirmed she worked collaborative with SLT on this. Any questions?</p> <p>HB said regarding attendance – rewarding children for coming to school- some of the children here is school refusal but some kids do not come as it is not their fault – to not reward a child it can be a bit divisive. NG – confirmed she thought the same. RJG said happy to take this on board. RJG said the school she used to work at, using the reward system approved their attendance by 6-7% using this. KT reported in September 2024 all schools will have electronic attendance that will go to the DFE. NG asked if the rewards are going to be age appropriate – RJG said she would get the school council to decide.</p>	
9	<p>CEO Report</p> <p>Policies – all agreed.</p> <p>Trust – extremely busy and exciting time – PWA on final stage - building completion on 12 July 2024. Recruiting Teachers and TA’s. KT feels it is positive staff are moving from SCA to PWA. PWA have an AAG and there will be an Ofsted inspection.</p> <p>De-amalgamation of SEMH schools, St Neots and Wisbech – decision to have 2 x head teachers and a new build at Wisbech. RMA has settled and doing really well. Consultation going out in a few weeks so KT asked members if they could comment she would really appreciate it.</p> <p>Special school bid in March – still waiting for the outcome. If it happens that will be completed by 2026.</p> <p>Effective Trustee Body – thanked BM for coming along to the meeting. Have our own website within the Trust. Senior leader group – productive group. We have curriculum leads that meet together. Very fortunate that we have very good caretakers here at SCA. Finance Department - phenomenal group of people who do all the payroll, invoices etc across all the schools. Op manager – supports HR, school secretary’s, property, H&S.</p> <p>GAG Pooling – enables us to move money around.</p> <p>Key thing for KT is the funding agreement.</p> <p>SCA knows we are in Ofsted window. Academy is improving all the time. KT advised they will ask AAG members to give their opinion. Lots of positivity from parents.</p>	
10	<p>AOB</p> <p>N/A</p>	
11	<p>Date of next meetings</p>	

	Friday 28 th June 2024 @ 2 pm	
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Agreed by:

NAME: Rebecca Greig

SIGN: 

DATE: 29.04.2024